

# 1<sup>st</sup> Class Driving Academy

Please check classroom location

3456 S. Hamilton Rd. Columbus	4376 Broadway Rd. Grove City	
519 S. Otterbein. Westerville	4920 Scioto Darby Rd. Hilliard	
336 Elm St. London	933 High St. Worthington	
35 N. Liberty St. Powell	169 Groves St. Marysville	
6415 E. Livingston Ave. Reynoldsburg		

<b>STUDENT NAME</b>		<b>BIRTHDATE</b>	
<b>ADDRESS</b>			
<b>CITY</b>		<b>STATE</b>	<b>ZIP</b>
<b>PARENT TELEPHONE</b>		<b>STUDENT PHONE</b>	
<b>EMERGENCY CONTACT</b>		<b>EMERGENCY CONTACT</b>	
<b>SCHOOL ATTENDS</b>		<b>DRIVING EXP(Hours W/parents)</b>	
<b>Temps. Permit#</b>		<b>Date Issued</b>	
<b>Approximate Completion of Course</b>			

**Standard Course Costs: \$350.00**  
**24 Hours Classroom Instruction**  
**8 Hours behind the wheel instruction**  
**We pick-up at home or school for driving sessions**  
**Drivers Education Vehicle available for**  
**Drivers Exam for an additional cost of \$50.00**

**Notice:** Failure to appear for a scheduled class or in-car session will delay the completion of the course. Students will be required to make up the class in proper sequence in the following rotation of classes. It typically takes approximately 5-7 weeks to complete the entire course. Temporary permits are valid for 12 months and must be held for 6 months before eligible for testing for license. Students must have valid temporary permit(consisting of I.D. card, and permit validation paper showing knowledge test scores with examiners initials) to complete driving sessions. Temporary permit is not necessary to begin classroom sessions. Classroom sessions must be complete and final test passed with a minimum grade of 75% before in-car sessions will be scheduled. 24 hours of classroom sessions as well as 8 hours of driving sessions must be completed in order for certificate of completion to be issued. It may take up to 10 days for the certificate to be processed and mailed, so do not schedule the license test until certificate is received. If you have any further questions about this process, call our office at 614-920-3064. **Canceling a behind the wheel session less than 24 hours in advance will result in an additional fee of \$40.00 to be paid before certificate is issued.** All tuition and fees must be paid in full before in-car sessions can be scheduled. Once the classroom sessions have begun there will be **no refund** of any tuition or costs. The parents or guardian or persons having custody, and the student, shall be jointly liable to this agreement. The driving school does not guarantee the issuance of a drivers license to the student.

This contract is null and void after 180 days.

Price	1 <sup>st</sup> Payment	Balance	2 <sup>nd</sup> Payment

Driver training schools are licensed by the Department of Public Safety through the Ohio Traffic Safety Office, 1970 West Broad Street, Columbus, Ohio 43223

**I HAVE READ AND UNDERSTAND THIS AGREEMENT.**

DRIVING SCHOOL OFFICIAL \_\_\_\_\_ DATE \_\_\_\_\_

PARENT \_\_\_\_\_ DATE \_\_\_\_\_

STUDENT \_\_\_\_\_ DATE \_\_\_\_\_

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# ZERO TOLERANCE RULES IN CLASS

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1. NO CELL PHONES WILL BE ALLOWED TO BE ON DURING CLASSROOM HOURS.
2. NO MUSIC DEVICES OR ELECTRONIC DEVICES OF ANY KIND WILL BE ALLOWED IN THE CLASSROOM.
3. DISRESPECT OF INSTRUCTORS, CLASSMATES, OR OFFICE PERSONEL WILL RESULT IN EXPULSION FROM THE CLASSROOM.
4. NO STUDENT WILL BE ALLOWED TO LEAVE THE BUILDING DURING CLASS TIME UNLESS SIGNED OUT FOR THE NIGHT BY A PARENT OR GUARDIAN. THIS MUST BE OVERSEEN BY THE INSTRUCTOR.
5. NO ONE IS ALLOWED TO VISIT THE CLASSROOM, PARENTS ARE ALLOWED TO "SIT IN" ON A SESSION WITH APPROVAL OF THE CLASSROOM INSTRUCTOR.
6. SMOKING IS PROHIBITED INSIDE THE BUILDING AND ALONG ANY STREET FRONTAGE OF OUR BUSINESS(ALL SIDES), PER THE STATE RULES GOVERNING ALL DRIVING SCHOOLS.

ZERO TOLERANCE MEANS THAT ANY VIOLATION OF THESE RULES IS REASON FOR REMOVAL FROM THE CLASS AND MAKE-UP TIME WILL BE REQUIRED FOR THE ENTIRE CLASS SESSION. ANY TESTS TAKEN WILL BE FORFEITED AND WILL BE REQUIRED TO BE RE-TAKEN.

## RULES OF CONDUCT

1. Students will conduct themselves in an orderly manner in the classroom as well as the in-car sessions.
2. Students will treat instructors and fellow students with respect.
3. No disrespectful or profane language allowed in the classroom or in the car.
4. No smoking allowed on premises.
5. No inappropriate dress allowed in classroom or in-car sessions.
6. Students must be on time for each classroom session, and must give a 24 hour notice of cancellation of any in-car session.
7. Student must have valid temporary permit for each driving session.
8. Students must achieve a 75% score on the final test to pass the course. Students will be given an opportunity to retake the final test.
9. PLEASE DO NOT SCHEDULE YOUR DRIVING TEST UNTIL YOU HAVE YOUR CERTIFICATE FROM THE DRIVING SCHOOL.
10. CLASS IS OVER AT 9:05 P.M. STUDENTS MUST BE PICKED UP ON TIME.

I have read and understand these rules.

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent \_\_\_\_\_ Date \_\_\_\_\_

### EMERGENCY MEDICAL AUTHORIZATION

\_\_\_\_\_ Yes, I authorize consent for emergency medical treatment.

\_\_\_\_\_ No, I do not authorize consent for emergency medical treatment.

### EMERGENCY SURGERY AUTHORIZATION

\_\_\_\_\_ Yes. I authorize consent for emergency surgery.

\_\_\_\_\_ No. I do not authorize consent for emergency surgery.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of parent or guardian

